

Noncredit Sub-Committee Meeting

Wednesday, April 23, 2025
3:00 pm – 4:00 pm
Zoom Meeting

DRAFT

Meeting Minutes

Call to Order – 3:02 pm

Attendees: Eric Anthony, Paula Barrera, Quinton Bemiller, Eric Bishop, Ashley Etchison, Sonia Gonzalez, Amber Lappin, Sandra Maciel, Arezoo Marashi, Adam Navas, Michael Peterson, Thea Quigley, Carla Reible, Mia Timme, Patty Worsham, Chui Zhi Yao, Lijuan Zhai

- I. **Approval of April 23, 2025 Agenda**
First: Carla Reible, **Second:** Paula Barrera; Approved by consensus.
- II. **Approval of March 19, 2025 Minutes**
First: Mia Timme, **Second:** Carla Reible; Approved by consensus
- III. **Vision for RCCD Noncredit Program**
Eric Bishop presented the Chancellor’s vision for noncredit program growth as a key entry path for many students and way to address poverty. RCCD wants to maximize efficiency to increase noncredit course offerings significantly. Eric Bishop encourages the noncredit committee to be “champions” in figuring out systems/support needed for growth, and removing barriers in offering noncredit courses.
- IV. **Streamline Noncredit Registration/Onboarding**
Michael Peterson updated the committee that IT is testing some solutions to allow noncredit students to self-enroll without manual support from admissions and records. Challenge remains with error message for credit students enrolling in noncredit courses, and the goal is to identify and implement solutions before Fall 2025 semester.
- V. **Elect Faculty Co-Chair**
Michael Peterson updated the committee on the duties and responsibilities of the faculty co-chair including co-leading meetings, developing agendas, and facilitating discussions. No nomination was made, and this item will be put on the agenda for the next meeting.

- VI. Implementing RCCD Adult Education/Noncredit Strategic Plan 2022-27**
The committee discussed Adult Education/Noncredit strategic plan goals of expanding access, support services, and workforce connections. The committee also discussed limitations for basic skills courses due to AB705/1705 legislation. Suggestion was made to explore noncredit support courses/certificates that align with transfer-level for students. Chui Zhi Yao suggested offering courses leading to a certificate for college ready preparation. Noncredit courses developed at college will be discussed at the next meeting.
- VII. Meeting Calendar for Spring 25**
- May 21, 2025
- VIII. Other**
- IX. Adjournment – 3:58 pm**