

Professional Growth and Sabbatical Leave Committee

Tuesday, October 7, 2025
12:50 pm – 1:50 pm
Zoom Meeting / CAADO Room 319

Meeting Minutes

Called to order: 12:52 pm

Attendees: Graciela Caringella, Antonio Curtis, Tammy Few, LaNeshia Judon, Frankie Moore, Sara Nafzgar, Estrella Romero (Co-Chair), Debbi Renfrow, Lijuan Zhai (Co-Chair).

I. Approval of the October 7, 2025 Agenda

- **First:** Frankie Moore, **Second:** Antonio Curtis; Approved by Consensus.

Approval of the September 2, 2025 Minutes

- **First:** Frankie Moore, **Second:** Debbi Renfrow; Approved by Consensus.

II. Information Only

- AP 6160A draft review and edits have been completed by Keith Dobyms and two versions (a cleaned version and a version with tracked changes) will be available for the committee to review. This draft will be presented to multiple committees for final approval.

III. Discussion Items

- The PGSL Committee is a subcommittee of the Senate, potentially requiring Brown Act compliance. There were concerns about discussing confidential personnel information in public meetings, and the committee will wait for further clarification from Keith Dobbins and Jo Scott-Coe. This committee will continue meetings as usual until further guidance.

IV. Professional Growth New Requests

Daniel Grajeda (Norco) – Request for approval of a Professional Growth Plan to complete 12 units of graduate courses at University of La Verne.

- **Motion – First:** Frankie Moore, **Second:** LaNeshia Judon, **Abstention:** LaNeshia Judon; Motion denied.

Barry McNaughton (MVC) – Resubmission of request for approval of a Professional Growth Plan to complete a Ph.D. in Digital Music Composition at University of California Riverside with an updated course schedule for the committee's review.

- **Motion – First:** Frankie Moore, **Second:** LaNeshia Judon; Approved by consensus.

Carolyn Rosales (RCC) – Request for approval of a Professional Growth Plan to complete an Educational Doctorate (Ed.D.) in Higher Education Leadership at California Baptist University.

- **Motion – First:** Frankie Moore, **Second:** Antonio Curtis; Approved by consensus.
Daniel Slota (RCC) – Request for approval of 12 units of marketing courses at RCCD for a Certification of Achievement in Business Administration: Marketing Concentration.

- **Motion – First:** Debbi Renfrow, **Second:** Frankie Moore; Motion denied.

Daniel Slota (RCC) – Request for approval of 10.64 units of Online Course Design and Instruction courses at University of California Riverside.

- **Motion – First:** Debbi Renfrow, **Second:** LaNeshia Judon; Approved by consensus.

V. Salary Reclassification New Requests

Bobbie Grey (RCC) – Request for Salary Reclassification to move from Column F to Column G due to completion of 16 approved units from California Baptist University. HR has verified that there are 2.6 carry-over units at the time of hire, which leaves a balance of 3.6 carry-over units.

- **Motion – First:** LaNeshia Judon, **Second:** Frankie Moore; Approved by consensus.

Amber Lappin (RCC) – Request for Salary Reclassification to move from Column G to Column H due to completion of Doctor of Education Ed.D. in Leadership from American College of Education. There is no carry-over unit.

- **Motion – First:** Debbi Renfrow, **Second:** Antonio Curtis; Approved by consensus.

Debbi Renfrow (MVC) – Request for Salary Reclassification to move from Column F to Column G due to completion of 7 approved units from Moreno Valley College and San Jose State University. HR has verified that there are 9.0 carry-over units at the time of hire, which leaves a balance of 1.0 carry-over unit.

- **Motion – First:** Frankie Moore, **Second:** Antonio Curtis, **Abstention:** Debbi Renfrow; Approved by consensus.

VI. Open Hearing

- None

VII. Next Meeting Dates:

- November 4, 2025

Meeting Adjourned: 1:43 pm